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25 JAN 1985

85-0144/2

45-3

MEMORANDUM FOR: Deputy Director for Intelligence

FROM: Deputy Director of Central Intelligence

SUBJECT: Configuration Management

REFERENCE: Memo for DDCI frm DDA, dtd 18 Dec. 84, Same Subject

1. The referenced memorandum (Attachment A) contains a proposal to place the Headquarters facility under a form of configuration management. This proposal has been approved and I have directed that it be implemented in accordance with the proposal and its attached draft Headquarters Regulation. Accordingly, you are hereby appointed a member of the Headquarters Management Group (HMG).

2. Attachment B is a copy of the Configuration Management Plan. This plan provides a detailed outline of the scope of the program, as well as the functions and responsibilities of the HMG. The Executive Committee will be briefed on the details of the program at the first opportunity.

3. Successful implementation of a program of this nature will not occur overnight and will require cooperation and education. However, there are a variety of critical issues affecting the facility, its current and future support systems, as well as space allocation which must be resolved. The discipline imposed by configuration management will support the coordinated resolution of these issues. I look to the HMG to play a central role in this process.

/S/ John N. McMahon

John N. McMahon

Attachments:
A. Reference
B. Configuration Management Plan

OL-10003-85

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